

A Special Event Deserves a Special Place



The Fine Arts Center



The Fine Arts Center is a beautifully restored, historical theatre which has no peer in the New Orleans area...

Located just one block off Saint Charles Avenue's Street Car Line



**1733 Constantinople Street
New Orleans**

Louisiana

(504) 269-3922

(800) 951-1181

info@thefineartscenter.com

www.thefineartscenter.com



The Fine Arts Center

Reception Package



The Fine Arts Center offers you a complete package to celebrate your special occasion.

Our catered offerings for 50-500 guests include:

China, silverware, glassware,
linen and black-tie wait
service, three hour access in
"The Club" or the
Grand Ballroom

An Open Bar stocked with
select wines, call brand
liquors, beer, champagne for
bridal party, soft drinks,
coffee and juices

Hospitality Suite
during the event for VIP use

Private attendant
for the Hosts

Large Dance Area,
Stage Lighting, and
House Sound System

Choice of DJ, Specialty Cake
or Event Night Lodging

Wedding Chapels and
Private Dining Rooms
are available

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Reception Menu



Buffet items

(Choice of two entrees)

- Seafood Gumbo
- Creole Jambalaya
- Chicken Enchilada
- Alfredo Pasta
- Black Beans & Yellow Rice
- Spinach Casserole
- Shrimp Fettuccini
- Red Beans & Rice
- Tomatoes & Basil /Pasta

Cold Hors d'oeuvres

(Choice of three)

- Assorted Party Sandwiches
- Smoked Salmon and Dill
- Stuffed Eggs and Relishes
- Stuffed Miniature Tomatoes
- Artichoke or Broccoli Balls
- Stuffed Mushrooms

Hot Hors d'oeuvres

(Choice of three)

- Mandarin Shrimp
- Grilled Chicken Strips
- Fried Catfish w/ Tartar Sauce
- Cocktail Meatballs
- Miniature Mufulettas
- Crab Cakes w/Remoulade

Presentation Table

- Fresh Fruit Tray
- Domestic & Imported Cheeses
- Assorted Breads and Crackers
- Fresh Vegetables & Relishes
- w/ Blue Cheese Dipping Sauce

Carving Station

(Choice of one)

- All carving stations include rolls and appropriate condiments*
- Glazed Ham w/Bourbon Sauce
- Cajun Fried Turkey
- Steamship Round of Beef
- West Indian Rotisserie Turkey

Decorated Cake Station

Reception Bar

- Serving Evan Williams, Smirnoff Vodka, Bacardi Light Rum, Crawford's Scotch, Seagrens Gin, Cranberry Juice, Oragne Juice, Pineapple Juice, Tonic and Soda Water, Sour Mix and Assorted Sodas

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VIP Options



Premium Bar

Supplement our reception bar to create a VIP Bar. Simply choose four liquors (Jim Beam, Beefeaters, Chivas Regal, Seagram's 7, Absolut, Tangueray, Jack Daniels, Canadian Club, or Crown Royal).

Marquee Announcement

Become the star that you are! Let our specialist use your treasured photos, wedding invitation or other themes to announce the joining of the "star" and her "leading man" in a production scheduled to run for life. Keep one of the marquees as a valued memento! Price includes design, graphics, printing, matting and framing.

Valet Parking

Let us take responsibility for your VIP and Special Needs guests. Courteous curb service enhances their memory of your celebration.

Lodging-Uptown

Out of town guests can be accommodated by our affiliates in selected and elegant small hotels, historic inns, and B&Bs on or near St. Charles Ave.

We suggest the Lagniappe Bed and Breakfast, a 90 year old Spanish influenced home with beautifully restored hardwood floors and 11-foot ceilings.

www.lanyappe.com

Interior Design & Special Effects

Need help in creating your fantasy? From thriving spring gardens to winter wonderlands, from masked balls to therned dreams, our team of specialists can make it happen. Candlelight events at noon are possible.

Place your beautiful colors on our canvas.



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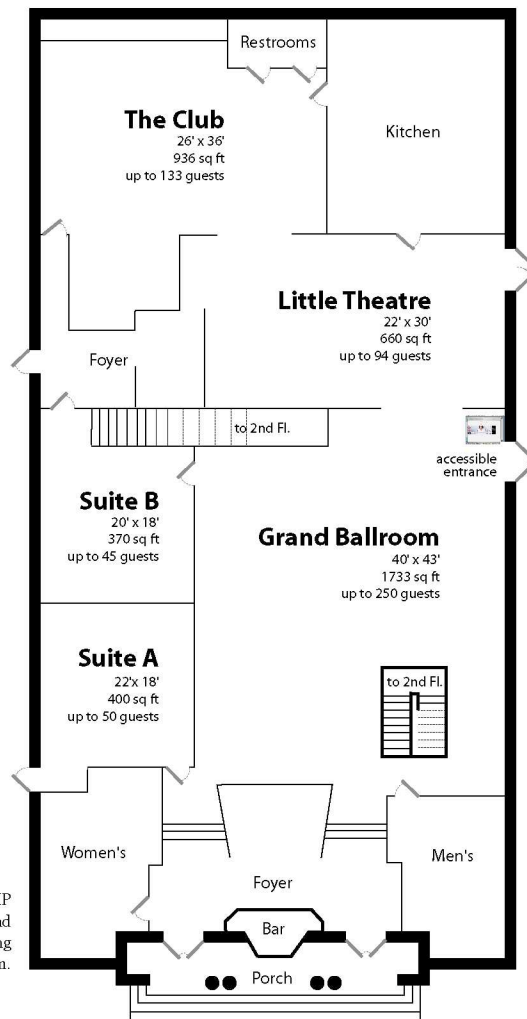
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The Fine Arts Center

Facility & Capacities



Upstairs the Fine Arts Center offers a VIP suite or lounge, access to the Verandahs, and Mezzanine space overlooking the Grand Ballroom.

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Our Policy



The Fine Arts Center is dedicated to ensuring excellent service for our clients. We have designed our policy for your convenience.

Reservation & Payment

To reserve your event at the Fine Arts Center, a non-refundable deposit of at least \$1,000.00 is required on the date of the booking. Regular installments are acceptable with the full balance paid 30 days prior to the date of the event. Payment may be made in the form of a check, cash, or major credit card.

Guarantees

Your final attendance count must be received 30 days prior to your event. The attendance will be considered a "guarantee" and will not be subject to reduction. If you exceed your guarantee by more than five guests on the date of the event, a cash-only payment of cost plus \$10.00 per guest will be collected.

Cancellation

If you should cancel your reservations at any time after paying the initial deposit, you will not be entitled to a refund of the deposit. In addition, you will be charged a cancellation fee of one-half (50%) the total balance. In case of a natural catastrophe which is beyond the control of the Fine Arts Center, we reserve the right to reschedule the event at a mutually agreeable time and date.

Additional Hours

The center is rented in three-hour increments. Additional event hours may be added, via contract, for an additional \$500.00 per hour. Late dismissals in excess of 15 minutes will be charged a \$500.00 hourly fee. Upon request, specialty stage set-up and/or dismantling can be provided for a fee.

Amenities & Service

All service or equipment supplied by an outside vendor (bakery, photographer, musician, florist, etc..) are the sole responsibility of you and said vendor.

Non-Smoking Policy

The Fine Arts Center is a smoke-free building. Smoking is only allowed in the garden or on the verandas.

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